



PRESBYTERIAN SENIOR CARE

OF WESTERN NEW YORK

Application for Employment

- Lockport Presbyterian Home***
305-327 High Street
Lockport, New York 14094
(716) 434-8805
- *Ken-Ton Presbyterian Village***
3735 Delaware Avenue
Kenmore, New York 14217
(716) 874-6070
- *Presbyterian Senior Care of
Western New York – Corporate Office***
4455 Transit Road, Suite 2A
Williamsville, New York 14221
(716) 631-0123
- *Presbyterian Village at North Church***
214 Village Park Drive
Williamsville, New York 14221
(716) 631-3430

**Smoke free facilities*

MISSION STATEMENT

Our mission is to provide care and services
which improve the quality of life of aging persons.

PRESBYTERIAN SENIOR CARE OF WESTERN NEW YORK, INC.

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, disability, sexual preference, or any other legally protected status

This Employment Application is utilized for Presbyterian Senior Care which is comprised of Presbyterian Village at North Church, Ken-Ton Presbyterian Village, Lockport Presbyterian Home and the Presbyterian Senior Care Corporate Office.

Since our business is caring for people for 24 hours a day, 7 days a week, job opportunities include day, evening and night work. This means that you may be requested to work on any shift including weekends and holidays, regardless of the shift that you may be initially assigned.

(Please Print)

Date of Application _____

Position(s) applying for _____

Referral Source: Advertisement Friend Relative Walk-In Website

Employment Agency Other _____

Name _____
Last First Middle

Address _____
Street City State Zip

Telephone _____ Social Security Number _____

If employed and you are under 18, can you furnish a work permit? Yes No

Have you filed an application here before? Yes No If yes, give date(s) _____

Have you ever been employed at a Presbyterian Senior Care facility before? Yes No
If yes, give dates _____

Are you employed now? Yes No May we contact your present employer? Yes No

Are you legally eligible for employment in this country? Yes No
(Proof of citizenship or immigration status will be required upon employment)

On what date would you be available for work? _____

Are you available to work Full Time Part Time Shift Work On-Call

Have you been convicted of a crime within the last seven years? Yes No
(Conviction will not necessarily disqualify applicant from employment)

If yes, please explain _____

Have you ever been excluded or sanctioned by either the Medicare or Medicaid program? Yes No

Have you ever been the subject of an investigation, audit or review by a federal or state governmental agency related to the provision of health care services or any claim for reimbursement? Yes No

If yes, please explain _____

Are you able to perform the essential functions of the position(s) for which you are applying, with or without reasonable accommodation? Yes No

If you require an accommodation in order to perform the essential functions of the position for which you are applying, please describe such accommodation: _____

Why do you wish to work for Presbyterian Senior Care? _____

EDUCATION HISTORY

EDUCATION	NAME OF SCHOOL	CITY AND STATE	MAJOR COURSES	HIGHEST DEGREE
High School				9 10 11 12
College or University				1 2 3 4
Additional Education				

REFERENCES

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>	<u>Relationship</u>
_____	_____	() _____	_____
_____	_____	() _____	_____
_____	_____	() _____	_____

EMPLOYMENT HISTORY

List Below All Present and Past Employment Beginning with Your Most Recent

Company Name _____ Type of Position _____

Address _____ Phone Number _____

Starting Date _____ Starting Duties _____

Leaving Date _____ Leaving Duties _____

Reason for leaving _____

Last immediate supervisor's name and title _____

Company Name _____ Type of Position _____

Address _____ Phone Number _____

Starting Date _____ Starting Duties _____

Leaving Date _____ Leaving Duties _____

Reason for leaving _____

Last immediate supervisor's name and title _____

Company Name _____ Type of Position _____

Address _____ Phone Number _____

Starting Date _____ Starting Duties _____

Leaving Date _____ Leaving Duties _____

Reason for leaving _____

Last immediate supervisor's name and title _____

If you hold a professional license, give license category, registration number and expiration date:

Are there any experiences, skills or qualifications which you feel would especially fit you for work with Presbyterian Senior Care? _____

PRE-EMPLOYMENT STATEMENT

I understand that if I am employed, any misrepresentations or material omission made by me on this application will be sufficient cause for immediate discharge from employment, whenever it is discovered.

I give Presbyterian Senior Care the right to contact and obtain information from all references, employers, educational institutions and to otherwise verify the accuracy of the information contained in this application. I hereby release from liability Presbyterian Senior Care and its representatives for seeking, gathering and using such information and all other persons, corporations and organizations for furnishing such information.

I understand that Presbyterian Senior Care does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by local, state or federal law.

I understand that Presbyterian Village at North Church and Ken-Ton Presbyterian Village are non-smoking campuses and agree (if employed by either facility) to abide by their non-smoking rules.

This application is current for only 60 days. I understand that, if I have not heard from Presbyterian Senior Care within such 60 day period and still wish to be considered for any employment, it will be necessary to fill out a new application.

I understand that my employment can be terminated at any time by Presbyterian Senior Care or me.

I agree to submit to a criminal background check, employment physical and/or test for the presence of alcohol or controlled substances as required by Presbyterian Senior Care and by applicable regulations.

SIGNATURE _____ **DATE** _____

Satisfactory completion of a criminal background check, physical examination, including an alcohol and drug test, is a condition of employment. Applicants to whom a conditional offer of employment has been made will be required to sign an authorization for a criminal background check, submit to a physical examination and, for the purpose of alcohol and drug testing, will be required to disclose all medications prescribed and provide a urine sample, the collection of which may be observed by a person of the same gender.

Refusal to sign an authorization for a criminal background check, submit to a physical examination, including an alcohol and drug test, failure to appear or cooperate in connection with the physical examination or drug test will preclude employment with Presbyterian Senior Care. If there is evidence of current use of illegal drugs or abuse of alcohol, prescription drugs or a controlled substance by an applicant to whom a conditional offer of employment has been made, such person will not be employed at Presbyterian Senior Care.

The undersigned agrees to authorize a criminal background check and to submit to a physical examination, including a drug test.

PRINT NAME: _____

SIGNATURE: _____

DATE: _____